

**SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL
RECORD OF EXECUTIVE / CHIEF OFFICER DECISION**

This form should be used to record key and other decisions made by individual Portfolio Holders and key decisions made by Chief Officers. The contact officer will ensure that the signed and completed form is given to Democratic Services as soon as reasonably practicable after the decision has been taken.

Unless permission has been obtained from the Chairman of Council and the Chairman of the Scrutiny and Overview Committee that this decision be treated as a matter of urgency under Rule 12.19 of the Scrutiny and Overview Committee Procedure Rules, this decision will come into force, and may then be implemented, on the expiry of five working days after the publication of the decision, unless called in under Rule 7 of the Budget and Policy Framework Procedure Rules or Rule 12 of the Scrutiny and Overview Committee Procedure Rules.

Portfolio	Leader of Council
Subject Matter	Community Energy Grants
Ward(s) Affected	All Wards
Date Taken	Monday, 25 June 2018
Contact Officer	Ryan Coetsee, Project Officer 01954 713461 ryan.coetsee@scambs.gov.uk (ryan.coetsee@scambs.gov.uk)
Date Published	Monday, 25 June 2018
Call-In Expiry	Monday, 25 June 2018
Key Decision?	No
In Forward Plan?	No
Urgent?	No

Purpose / Background					
On 21 June 2018 the Grants Advisory Committee reviewed all Community Energy grant applications that were received between 1 March 2018 and 31 May 2018.					
Following consideration of the applications, the Committee made the following recommendations to the Finance Portfolio Holder:					
Applicant	Village(s) affected	Description	Total applied for (£)	Total recommended (£)	Additional conditions/ comments
Milton Community Centre	Milton	To provide loft insulation above suspended ceiling	1,187.00	1,187.00	
Fowlmere Recreation Ground & Village Hall	Fowlmere	Upgrading/ converting outside lighting around the village hall and exit road	1,380.00	1,380.00	
Cambridge Sea and Royal Marines Cadets	Over Caldecote Barton Girton Bar Hill Bourn Lolworth	Energy saving roof insulation and panel lighting to replace fluorescent tubes	2,650.00	2,650.00	
Little Gransden	Little	Replace windows	3,000.00	3,000.00	

Village Hall	Gransden	for A-rated, uPVC, argon filled alternatives			
Hatley Parish Council	Hatley	Replace one pair French doors with A-rated uPVC and one black composite rebate door	2,435.00	Defer	Further information required regarding leasing arrangements for village hall
Fen Drayton Village Hall	Fen Drayton	Replace all internal lighting with energy efficient alternatives	2,482.00	2,482.00	
Meldreth Bowls Club	Meldreth	Change existing lighting in the entire clubhouse to LEDs	2,400.00	2,400.00	
Foxton Village Hall	Foxton	Change lighting in foyer, meeting room, lounge and pavilion to LEDs	3,000.00	Defer	Awaiting further information

Following Grants Advisory Committee officers became aware that the amount requested by Milton Community Centre should have included 20% for VAT. The actual amount requested was therefore £1,424.40.

Declaration(s) of Interest

Record below any relevant interest declared by any executive Member consulted or by an officer present in relation to the decision.

None

Dispensation(s)

In respect of any conflict(s) of interest declared above, record below any dispensation(s) granted by the Council's Standards Committee.

None

Consultation

Record below all parties consulted in relation to the decision.

Ward Councillors were consulted prior to the consideration of applications by the Grants Advisory Committee.

Other Options Considered and Reasons for Rejection

To reject or vary the recommendations of the Grants Advisory Committee and make a decision regarding the level of funding (£0 - £3,000) to be awarded for each or defer a decision if further information is required from grant applicants.

Final decision	Reason(s)
To accept the recommendations of the Grants Advisory Committee, with an increase of 20% for Milton Community Centre:	Grants are awarded on a first come first served basis and there is sufficient funding remaining in the budget. All applications were considered in detail by the Grants Advisory Committee. An error resulted in a lesser than requested

Applicant	Decision (£)	amount being considered by Grants Advisory Committee for Milton Community Centre.
Milton Community Centre	1,424.40	
Fowlmere Recreation Ground & Village Hall	1,380.00	
Cambridge Sea and Royal Marines Cadets	2,650.00	
Little Gransden Village Hall	3,000.00	
Hatley Parish Council	Defer	
Fen Drayton Village Hall	2,482.00	
Meldreth Bowls Club	2,400.00	
Foxton Village Hall	Defer	

Signed	Name (CAPITALS)	Signature	Date
Portfolio Holder	Signed copy available upon request from Democratic Services (democratic.services@scams.gov.uk)		
Chief Officer			

Further Information